

# Public Document Pack



## Rutland County Council

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**Meeting:** PLACES SCRUTINY PANEL

**Date and Time:** Thursday, 25 June 2015 at 7.00 pm

**Venue:** COUNCIL CHAMBER, CATMOSE, OAKHAM,  
RUTLAND, LE15 6HP

**Clerk to the Panel:** Marcelle Gamston  
email: [corporatesupport@rutland.gov.uk](mailto:corporatesupport@rutland.gov.uk)

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**Helen Briggs**  
**Chief Executive**

### A G E N D A

#### 1) RECORD OF MEETING

To confirm the record of the meeting of the Places Scrutiny Panel on 26 March 2015 (previously circulated)

#### 2) DECLARATIONS OF INTEREST

In accordance with the Regulations, Members are invited to declare any personal or prejudicial interests they may have and the nature of those interests in respect of items on this Agenda and/or indicate if Section 106 of the Local Government Finance Act 1992 applies to them.

#### 3) PETITIONS, DEPUTATIONS AND QUESTIONS

To receive any petitions, deputations and questions received from Members of the Public in accordance with the provisions of Procedure Rule 217.

The total time allowed for this item shall be 30 minutes. Petitions, declarations and questions shall be dealt with in the order in which they are received.

Question may also be submitted at short notice by giving a written copy to the Committee Administrator 15 minutes before the start of the meeting.

The total time allowed for questions at short notice is 15 minutes out of the total time of 30 minutes. Any petitions, deputations and questions that have been submitted with prior formal notice will take precedence over questions submitted at short notice. Any questions that are not considered within the time limit shall receive a written response after the meeting and be the subject of a report to the next meeting.

**4) QUESTIONS WITH NOTICE FROM MEMBERS**

To consider any questions with notice from Members received in accordance with the provisions of Procedure Rule No 219 and No. 219A.

**5) NOTICES OF MOTION FROM MEMBERS**

To consider any Notices of Motion from Members submitted in accordance with the provisions of Procedure Rule No. 220.

**SCRUTINY**

Scrutiny provides the appropriate mechanism and forum for members to ask any questions which relate to this Scrutiny Panel's remit and items on this Agenda.

**6) PERFORMANCE MANAGEMENT REPORT - QUARTER 4 2014/15**

To receive Report No. 98/2015. Report of the Chief Executive.

*(Previously circulated under separate cover)*

**7) RUTLAND LOCAL PLAN LOCAL DEVELOPMENT SCHEME**

To receive Report No. 110/2015. Report of the Director for Places (Development and Economy)  
(Pages 1 - 18)

**PROGRAMME OF MEETINGS AND TOPICS**

**8) SCRUTINY PROGRAMME 2015/16 & REVIEW OF FORWARD PLAN**

To consider Scrutiny issues to review.

*Copies of the Forward Plan will be available at the meeting.*

**9) ANY OTHER URGENT BUSINESS**

To receive any other items of urgent business which have been previously

notified to the person presiding.

**10) DATE AND PREVIEW OF NEXT MEETING**

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**TO: ELECTED MEMBERS OF THE PLACES SCRUTINY PANEL**

Mr J Lammie (Chairman)

Mr S Asplin

Mr E Baines

Mr O Bird

Mr G Conde

Mr W Cross

Mr J Dale

Mr O Hemsley

Mr A Mann

Mr M Oxley

**OTHER MEMBERS FOR INFORMATION**

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## PLACES SCRUTINY PANEL

25 June 2015

### RUTLAND LOCAL PLAN LOCAL DEVELOPMENT SCHEME

#### Report of the Director for Places (Development and Economy)

Strategic Aim:	Creating an active and enriched community Creating a sustained environment Building our infrastructure	
Exempt Information	No	
Cabinet Member(s) Responsible:	Councillor Terry King, Portfolio Holder for Places (Development and Economy) and Resources	
Contact Officer(s):	Paul Phillipson, Director for Places	Tel: 01572 758321 pphillipson@rutland.gov.uk
	David Troy, Planning Policy and Housing Manager	Tel: 01572 758278 dtroy@rutland.gov.uk
Ward Councillors	N/A	

#### DECISION RECOMMENDATIONS

That the Panel:

1. Considers the Rutland Local Development Scheme 2015-2018 set out in Appendix A to this report and any comments be reported to Cabinet, as appropriate

#### 1. PURPOSE OF THE REPORT

- 1.1 To consider the updated Local Development Scheme (LDS) covering the Local Plan work programme for the next 3 years period from 2015-2018 prior to forwarding it to Cabinet.

#### 2. BACKGROUND AND MAIN CONSIDERATIONS

- 2.1 The Local Development Scheme (LDS) sets out the Local Development documents to be prepared by the Council as part of its Local Plan. There is a statutory requirement for the Council to produce an up to date programme covering the Development Plan Documents (DPDs) the Council intends to prepare over the next 3 years.
- 2.2 The Rutland LDS sets out the DPDs/Local Plans that Rutland County Council intends to prepare over the period 2015 to 2018. It explains when the council intends to reach key stages in the preparation of each DPD and outlines the Local Plan documents

that have already been adopted. It replaces the Rutland LDS which was adopted in May 2013 covering the period 2013-2016.

- 2.3 The proposed LDS set out in Appendix A to this report covers the period from 2015 up to 2018. The main document covered in the LDS over the next 3 years is the Rutland Local Plan review.
- 2.4 It is proposed that the following current DPDs will be reviewed and will be replaced by a single Local Plan:
- Minerals Core Strategy and Development Control Policies DPD (October 2010)
  - Core Strategy DPD (July 2011)
  - Site Allocations and Policies DPD (October 2014)
- 2.5 A detailed timetable showing the different production stages for this document is shown in Appendix 1 of the LDS. The programme commenced in 2015 with a view to adopting an updated Local Plan by 2017.
- 2.6 As a result of the government streamlining of the Local Plan process, it is no longer necessary for an LDS to include details of any other planning documents that the local planning authority intends to produce. For this reason, the LDS only includes details of Rutland's DPDs/Local Plans. However, in the interest of transparency, the LDS sets out the Council's current intentions for the preparation of other documents and how it will assist Town/Parish Councils with Neighbourhood Planning (NP) work over the next three years as follows:
- a) Community Infrastructure Levy (CIL)
  - b) Planning Obligations Supplementary Planning Document
  - c) Uppingham Neighbourhood Plan
  - d) Other Neighbourhood Plans including Cottesmore, Greetham, Langham and Barrowden/Wakerley
- 2.7 The Council will also have to support other neighbourhood plans that might come forward over the next 3 years. The Council will consider the possibility of producing additional SPDs if the need arises during the three year period of the LDS.

### **3. CONSULTATION**

- 3.1 The Local Plan Members Working Group (LPMWG) at its meeting on 4th December 2014 considered the Local Plan review and the timetable set out in the previous LDS (2013). In order to allow elected members and officers more time to consider the emerging key issues as part of the review and to focus staff resources on the preparation of supporting Local Plan evidence based work and the NP work being undertaken by a number of Town/Parish Councils in the County, a revised timetable for the Local Plan review was considered and supported by the LPMWG. This is set out in the LDS appended to this report at Appendix A.
- 3.2 The LDS is not subject to formal consultation, but it will be published on the Council's website.

## **4. ALTERNATIVE OPTIONS**

- 4.1 The LPMWG at its meeting on 4th December 2014 considered the Local Plan review and the timetable set out in the previous LDS (2013) showing the adoption of the new single Local Plan by December 2016. This was not considered to be a viable option for the reasons set out in paragraph 3.1 above. A longer timeframe for the preparation of the Local Plan review was also assessed but was not considered to be a viable either as it would leave insufficient time to take the plan through the various statutory stage of the plan preparation/examination before the current Local Plan expires and would be contrary to the recommendations of the Planning Inspector's report (August 2014) on the Site Allocations and Policies DPD (SAP DPD).
- 4.2 The Planning Inspector's report on the SAP DPD recommended an early review of the plan to ensure that it meets the objectively assessed housing needs for the area and provide greater flexibility to adapt and change in accordance with paragraph 14 of the Government's National Planning Policy Framework (2012). The SAP DPD specifies in paragraph 1.12 that the Local Plan review be completed by 31<sup>st</sup> December 2017 in accordance with the recommendations and modifications set out in the Planning Inspector's report.
- 4.3 The proposed LDS programme provides an ambitious timetable for delivery of the new Local Plan and supporting evidence over the next 2 ½ years. This includes the external public examination by a planning inspector. The timetable for this external process is largely outside the control of the Council. The Council's most recent experience through the SAP DPD examination took over 13 months from the submission of the document to Secretary of State in July 2013 to the receipt of the Inspector's report in August 2014.
- 4.4 Therefore, any delay in the proposed programme would leave the Council at risk of not adopting the new Local Plan by 31<sup>st</sup> December 2017. Failure to adopt the Plan on time would place the Council at significant risk of challenge from developers looking for development in the area and applying for planning permission under the NPPF (para. 14), where there is presumption in favour of sustainable development, where the Local Planning Authority has no policies relevant to the application or Local Plan policies are out of date.

## **5. IMPLICATIONS**

### **5.1 FINANCIAL IMPLICATIONS**

- 5.1.1 Some of the main risks associated with the progress on the preparation of the Local Plan review and other documents highlighted in the LDS in Appendix A are staff turnover; evidence based requirements and the resource constraints. The LDS programme has been prepared to reflect the resources available, including the remaining Housing Planning Delivery Grant (HPDG) Budget of £74k. The projected expenditure to assist with the delivery of the Local Plan through the HPDG budget was approved by Cabinet on 18th March 2014 (Report no. 53/2014). The work programme over the next 3 years has been prepared to reflect the level of resources available and has been carefully focused on the main statutory plan-making duties of the Council during this period.

## **5.2 LEGAL AND GOVERNANCE CONSIDERATIONS**

- 5.2.1 There is statutory requirement to provide an up to date LDS covering the Local Plan programme over the next 3 year period from 2015-2018. An up to date LDS is required as part of the preparation of the new Local Plan and submission of the plan to the Secretary of State for public examination.
- 5.2.2 A risk associated with the progress on the preparation of the Local Plan review and other documents highlighted in the LDS in Appendix A is a legal challenge. The risk can be minimised by taking all of the necessary procedural steps to ensure the documents are sound. This will include working closely with other authorities/bodies to fulfil the Council's duty to cooperate under the Localism Act and the Planning Inspectorate at key stages in plan in plan preparation and examination.
- 5.2.3 In order to ensure that the County Council members/officers, community and stakeholders are kept up to date on the progress of the LDS and the preparation of the Local Plan review, the Council will produce a regular update in the Local Plan newsletter published on the Council's website on a bi-annual basis. This will be in addition to the updates provided through the Local Plan Annual Monitoring Report.

## **5.3 EQUALITY IMPACT ASSESSMENT**

- 5.3.1 An Equality Impact Assessment (EqIA) has not been completed as the LDS does not involve new or significantly changed function, policy, procedure or services of the Council.

## **5.4 COMMUNITY SAFETY IMPLICATIONS**

- 5.4.1 A clear and up to date LDS programme of Local Plan work would have an indirect effect on community safety by ensuring that a sustainable planning policy framework is provided to guide the proper planning and design of future development that reduce crime and improve the community environment and its safety.

## **5.5 HEALTH AND WELLBEING IMPLICATIONS**

- 5.5.1 A clear and up to date LDS programme of Local Plan work will have an indirect effect on health and wellbeing by impacting on the social, economic and environmental living conditions of existing and new development through ensuring that a sustainable planning policy framework is provided to ensure the proper planning and design of future development for housing, community facilities, employment and green space in the County.

## **5.6 ORGANISATIONAL IMPLICATIONS**

### **5.6.1 Environmental implications**

A clear and up to date LDS programme of Local Plan work will have an indirect effect through providing a framework that will include planning policies that promote improved design linked to affordability and sustainability, protect the character of the County and reduce the negative impacts on the environment within the area.



### **5.6.2 Human Resource implications**

None

### **5.6.3 Procurement Implications**

None

## **6. CONCLUSION AND SUMMARY OF REASONS FOR THE RECOMMENDATIONS**

- 6.1 The LDS sets out the Local Development documents to be prepared by the Council as part of its Local Plan. There is a statutory requirement for the Council to produce an up to date programme covering the DPDs the Council intends to prepare over the next 3 years. This is required in order to comply with the Planning and Compulsory Purchase Act 2004, the Town and Country Planning (Local Development) (England) (Amendment) Regulations 2008 and the Town and Country Planning (Local Planning) (England) Regulations 2012.
- 6.2 The proposed LDS set out in Appendix A to this report is for the period from 2015 to 2018 and the main document covered in the LDS is the Rutland Local Plan review.
- 6.3 Following consideration by the Places Scrutiny Panel, the LDS together with any comments will be considered by Cabinet on 21<sup>st</sup> July 2015.
- 6.4 Subject to approval by Cabinet, it is intended that the document will be published on the Council's website. In order to ensure that community and stakeholders are kept up to date on the progress of the LDS and the preparation of the Local Plan review, the Council will produce a regular update in the Local Plan newsletter published on the Council's website on a bi-annual basis. This will be in addition to the updates provided through the Local Plan Annual Monitoring Report.

## **7. BACKGROUND PAPERS**

None

## **8. APPENDICES**

Appendix A – Rutland Local Development Scheme 2015-2018

**A Large Print or Braille Version of this Report is available upon request – Contact 01572 722577.**

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**RUTLAND**

**LOCAL DEVELOPMENT SCHEME**

**2015-2018**



**June 2015**

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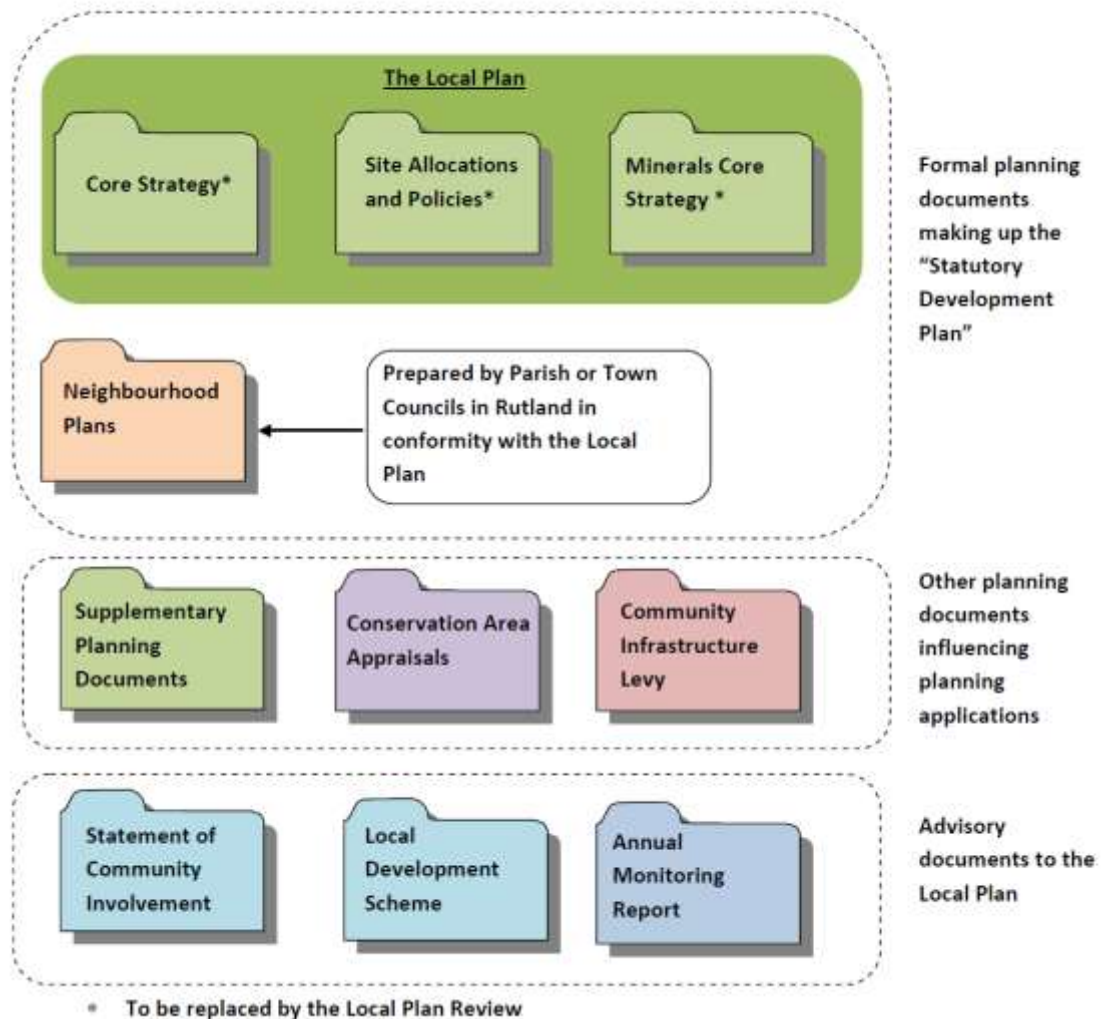
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RUTLAND COUNTY COUNCIL  
LOCAL DEVELOPMENT SCHEME  
2015-2018

**1.0 INTRODUCTION**

- 1.1 The Local Development Scheme (LDS) sets out the timetable for the Local Plans/Development Plans Documents (DPDs) which a local planning authority intends to produce over the next three year period. These documents form part of the statutory development plan for the area (known as the Local Plan).
- 1.2 The National Planning Policy Framework (NPPF) states that each local planning authority should produce “a Local Plan for its area” (previously the Local Development Framework), which can be reviewed in whole or in part. Any additional DPDs should only be used where they can be clearly justified. The Local Plan can therefore be either a single document or a collection of Local Development Documents (LDDs) which deliver the planning strategy for a local authority area.
- 1.3 The Rutland LDS sets out the DPDs/Local Plans that Rutland County Council intends to prepare over the period 2015 to 2018. It explains when the council intends to reach key stages in the preparation of each DPD and outlines the Local Plan documents that have already been adopted. It replaces the Rutland LDS which was adopted in May 2013 covering the period 2013-2016.
- 1.4 The LDS is therefore the “Project Plan” for the Rutland Local Plan. It is, however, only part of the Local Plan which comprises a number of individual LDDs. A diagram showing an overview of the different documents which make up the Rutland Local Plan is shown in **Diagram 1**, which are summarised below:
  - **Development Plan Documents (DPDs):** These are the documents that form part of the statutory development plan for the area. The Town and County Planning (Local Planning) England Regulation 2012 now refers to DPDs as ‘Local Plans’. They are subject to an independent examination by a planning inspector and undergo rigorous procedures of community involvement and consultation. In Rutland, they include the Core Strategy, Site Allocations & Policies and Minerals Core Strategy & Development Control Policies DPDs. These have already been adopted. The proposed timetable for the production of each of the new DPDs/Local Plans over the period 2015-2018 is set out in **Appendix 2**.
  - **Policies Map:** This is a map on an Ordnance Survey base for the whole of the local planning authority’s area which shows where the policies in the DPDs/Local Plans apply. The Policies Map may include inset maps for particular villages or areas to show information at a larger scale. The Policies Map may be updated each time that a DPD/Local Plan is adopted.

Diagram 1: The Local Plan and Planning Policy Framework



- **Supplementary Planning Documents (SPDs)** which expand on policies and proposals in DPDs/Local Plans. They do not form part of the statutory development plan and are not subject to formal independent examination. The council can decide to produce an SPD on any appropriate subject whenever the need arises. It is no longer necessary to submit SPDs to the Secretary of State or include them in the LDS. Once adopted, SPDs will form part of the Local Plan as non-statutory documents.
- **Neighbourhood Plans (NPs):** These were introduced by the Localism Act 2011 and are prepared by a Town/Parish Council or neighbourhood forums for a specific neighbourhood area. They are subject to community consultation, an independent examination by an inspector and a local referendum process. Once made, these documents form part of the statutory development plan for the area. It is not necessary to include them in the LDS. In Rutland, neighbourhood plans which are currently made or proposed are set out in paragraph 2.1 and 3.6 below.
- **Statement of Community Involvement (SCI)** sets out how the Council will engage and consult with the public and other stakeholders during the production of the Local Plan and when dealing with planning applications. It is

no longer necessary to submit SCI to the Secretary of State or include it in the LDS. Rutland has an adopted SCI (January 2014).

- **Annual Monitoring Report (AMR)** is produced by the council on an annual basis to assess the extent to which policies in the DPDs/Local Plans are meeting their objectives and targets, where appropriate. It is still a requirement to monitor the progress of the DPDs set out in the LDS.

### 2.0 THE CURRENT RUTLAND LOCAL PLAN

2.1 At the time at which this LDS comes into effect, Rutland County Council have adopted the following documents. These include documents that constitute the statutory development plan for Rutland, with policies that form the starting point for decisions on all planning applications in the area.

- **Minerals Core Strategy & Development Control Policies DPD – adopted October 2010:** Provides the overall vision for future minerals development in Rutland having regard to future predicted needs up to 2026 and contains development control policies to guide decision making on planning applications for minerals development. It replaced policies in the Leicestershire Minerals Local Plan Review (May 1995).
- **Rutland Core Strategy DPD - adopted July 2011:** This provides the overall spatial vision, objectives and spatial strategy for Rutland. It identifies the broad locations, distribution and overall scale of development up to 2026 including a strategic allocation in Oakham. It contains a range of development control policies and addresses future waste development in Rutland, having regard to future predicted needs. It replaced a number of the policies in the Rutland Local Plan (2001) and the Leicestershire, Leicester and Rutland Waste Local Plan (2002).
- **Site Allocations and Policies DPD – adopted October 2014:** The purpose of this DPD is to identify and allocate sites for development (i.e. housing, retail, waste) and to set out more detailed policies that will be used to determine planning applications in accordance with the overarching policies in the Rutland Core Strategy. It replaced the remaining policies in the Rutland Local Plan (2001) and the Leicestershire, Leicester and Rutland Waste Local Plan (2002).
- **Edith Weston Neighbourhood Plan (EWNP) – adopted June 2014:** The purpose of the NP is set out above. The EWNP provides more detailed policies and proposals on the community views on what will need to be considered when determining planning applications in Edith Weston. It is general conformity with the overarching strategic policies in the Rutland Core Strategy DPD.
- **Statement of Community Involvement (SCI) – adopted January 2014:** The purpose of the SCI is set out above. The SCI include an updated list of stakeholders, how the Council intends to deal with the duty to cooperate and neighbourhood planning during the production of the Local Plan and when dealing with planning applications
- **Supplementary Planning Documents (SPD's):** The Council has adopted the following SPDs. These supplement and support the DPDs/Local Plan:

1. Planning Obligation and Developer Contributions SPD – adopted June 2010
2. Developer Contributions to Off-Site Affordable Housing SPD – adopted June 2012
3. Wind Turbine Developments SPD – adopted November 2012
4. Ashwell Business Park SPD – adopted January 2013
5. Ashwell Conservation Area Appraisal – adopted February 2013
6. Whitwell Conservation Area Appraisal – adopted February 2013
7. Empingham Conservation Area Appraisal – adopted June 2014
8. Morcott Conservation Area Appraisal – adopted October 2014
9. Extensions to Dwellings SPD – adopted March 2015
10. Garden Extensions SPD – adopted March 2015
11. Shop Fronts including Signs and Shop Security SPD – adopted March 2015

### **3.0 LOCAL PLAN PROGRAMME 2015-2018**

#### **Development Plan Documents/Local Plans**

- 3.1 Rutland County Council will progress the preparation of the Rutland Local Plan review over the 3 year period of the LDS.
- 3.2 The following DPDs are being reviewed and it is intended that they will be replaced by a single local plan.
  - Minerals Core Strategy and Development Control Policies DPD (October 2010)
  - Core Strategy DPD (July 2011)
  - Site Allocations and Policies DPD (October 2014)
- 3.3 There are a number of reasons for reviewing the Local Plan:
  - To bring it up to date and to reflect new issues that have arisen since adoption of the Council's current Local Plan documents;
  - To reflect changes to national planning policy and guidance published in 2012 and 2014 respectively;
  - To combine a number of existing Local Plan documents into a single Local Plan as recommended in National Planning Practice Guidance;
  - To reflect the preparation of a number of neighbourhood plans in Rutland;
  - To extend the plan period in order to ensure that there will a 15 year time horizon as recommended in National Planning Practice Guidance;
  - To provide for the additional new housing, employment and other development that will be required to meet future needs over the 15 year period.
- 3.4 A detailed timetable showing the different production stages for this document is shown in **Appendix 1**. The programme commenced in 2015 with a view to adopting an updated Local Plan by 2017. Further information, including the



subject matter, geographical area which the documents cover and its conformity with other LDDs is contained in **Appendix 2**.

- 3.5 During the preparation, the Local Plan will be accompanied by maps that will show where the Policies Map will be revised when the plan is adopted. Accordingly, the Policies Map will be revised and re-issued as soon as reasonably possible after the Local Plan is adopted.

### **Other documents to be produced**

- 3.6 As a result of the government streamlining of the Local Plan process; it is no longer necessary for a LDS to include details of any other planning documents that the local planning authority intends to produce. For this reason, the attached table only includes details of Rutland's DPDs. However, in the interest of transparency, we set out below our current intentions for the preparation of other documents over the next three years:

- **Community Infrastructure Levy (CIL)** – the Council published its draft CIL charging schedule for public consultation in June 2015. The next milestone is submission of the CIL charging schedule to the Secretary of State by July 2015 for independent public examination by a Planning Inspector around September 2015. Subject to the Inspector's report and recommendations, it is anticipated that CIL will be adopted by December 2015/January 2016.
- **Planning Obligations SPD** – the current Developer Contributions SPD (June 2010) and Developer Contributions to Off-Site Affordable Housing SPD (June 2012) are being reviewed in light of the introduction of CIL and the changes to the Section 106 regime after April 2015. A draft Planning Obligations SPD (combining the two original SPDs together) was published for consultation in May 2015, with a view to adopting this SPD by late 2015.
- **Uppingham Neighbourhood Plan (UNP)** - Uppingham Town Council prepared the UNP in 2012/2013, which was taken by the Council through a public examination and local referendum process in 2014. The final 'making' of the plan is awaiting the outcome of a judicial review of the plan.
- **Other Neighbourhood Plans** – The Parish Councils in Cottesmore, Greetham, Langham and Barrowden and Wakerley are currently leading on the preparation the NPs in their areas. The Council is currently supporting the Parish Councils in the preparation of their draft NPs. The Council will then need to take a leading role in taking the NPs through public examination and local referendum process over the two years.

- 3.7 The Council will also have to support other neighbourhood plans that might come forward over the next 3 years. The Council will also consider the possibility of producing additional SPDs if the need arises during the three year period of the LDS.

### **Resources, Programme Management and Risk Assessment**

- 3.8 The programme of Local Plan work in the LDS has been prepared to reflect the identified risks and potential areas where savings can be achieved. The successful implementation of this more focused Local Plan programme will be subject to a regular review of resources available. The lead role in the production of the Local Plan documents will be taken by the planning policy

staff. Consultants will need to be engaged on specific projects where there is a lack of expertise (e.g. Minerals & Waste planning service). The main risks to the successful progress on the preparation of the DPD/Local Plan in the LDS are:

- i) Resources – the constraints on the Council's budget and the demise of the separate dedicated housing and planning delivery budget for the preparation of the Local Plan. This will need to be kept under review, to look at more cost effective ways of delivering the service and to be flexible so that the financial resources can be moved between different documents according to need and progress.
- ii) Staff turnover – the loss of staff experienced in local plan documents preparation and built up of knowledge about Rutland can have an impact on progress. This can be mitigated by using staff resources in a flexible way, secondments or short-term contract staff if necessary, subject to any financial constraints.
- iii) Legal Challenge/soundness – the risk can be minimised by taking all of the necessary procedural steps to ensure the documents are sound. This will include working closely with other authorities/bodies to fulfil the Council's duty to cooperate under the Localism Act and the Planning Inspectorate at key stages in plan preparation.
- iv) Evidence base requirements – progress on the preparation of the DPDs will be put at risk if the evidence base cannot be commissioned due to financial constraints or is delayed. This can be minimised by carrying out as much of the work in-house and anticipating what information is required in advance so it can be built into the programme.

### **Joint Working Arrangements**

- 3.9 The County Council has a good track record of working with other authorities in particular on joint evidence based work (e.g. Strategic Housing Market Assessment) and the Council's minerals waste planning service is currently provided in conjunction with Northamptonshire County Council. The Council will continue to fulfil its responsibilities under the duty to co-operate requirements and keep open the possible production of joint evidence studies and if appropriate, the preparation of joint Local Plans or SPDs.

## **4.0 MONITORING AND REVIEW**

- 4.0 In order to ensure that community and stakeholders are kept up to date on the progress of the LDS and the preparation of the Local Plan review, the Council will produce a regular update in the Local Plan newsletter published on the Council's website. This will be in addition to the updates provided through the Local Plan AMR.
- 4.1 Any changes in content or timetable in respect of LDDs will be flagged up by the AMR and LDS updates. In the event of work proceeding more quickly or slowly than programmed, adjustments will be highlighted in the AMR and the LDS amended as necessary.

Rutland Local Development Scheme 2015-2018

APPENDIX 1

PROGRAMME FOR PREPARATION OF DEVELOPMENT PLAN DOCUMENTS 2015 - 2018

		2014												2015												2016												2017													
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec		
DPDs																																																			
Rutland Local Plan																																																			

- IO** Consultation on Issues and Options
- PO** Public participation on preferred options consultation document (if appropriate)
- PS** Public Consultation on Proposed submission document (6 weeks)
- S** Submission to Secretary of State

- Pre-examination meeting
- E** Independent Examination
- IR** Receipt of Inspector's report
- A** Adoption and publication of document

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APPENDIX 2

**SCHEDULE OF ADOPTED AND PROPOSED LOCAL DEVELOPMENT DOCUMENTS**

Document Title	Status	Role and Content	Geographical coverage	Chain of Conformity	Date for public participation on preferred options DPD	Date for Proposed submission DPD	Date for Submission to Secretary of State	Proposed Adoption Date
Core Strategy	DPD	To provide the vision, strategic objectives and spatial strategy, including Strategic allocations, for Rutland to 2026	Whole authority area	In general conformity with national planning policy and (until its abolition) the Regional Spatial Strategy	<b>Adopted July 2011</b>			
Minerals Core Strategy & Development Control Policies	DPD	To set out the vision, objectives and spatial strategy for minerals development and provide the key policy framework for minerals development control in the period up to 2026.	Whole Authority area	In general conformity with national planning policy and (until its abolition) the Regional Spatial Strategy	<b>Adopted October 2010</b>			
Site Allocations & Policies	DPD	To identify site allocations and designations and set out policies for determining planning applications in the period up to 2026.	Whole Authority area	To conform with Core Strategy DPD	<b>Adopted October 2014</b>			
Rutland Local Plan	Local Plan	To provide the vision, strategic objectives and spatial strategy for Rutland, to identify site allocations/ designations	Whole Authority area	In general conformity with national planning policy	May– June 2016	December 2016 – January 2017	April 2017	December 2017

**Rutland Local Development Scheme 2015-2018**

		and set out policies for determining planning applications in the period up to 2036.						
Policies Map	DPD	Shows land use proposals and designations on an Ordnance Survey base map	Whole authority	To conform with proposals of all DPD documents	Updated to reflect the proposals of each Local Plan/DPD	Updated to reflect the proposals of each Local Plan/DPD	Updated to reflect the proposals of each Local Plan/DPD	Adopt updated version as per each Local Plan/DPD

Abbreviations - DPD: Development Plan Document

Glossary

AAP	Action Area Plan	Document to provide planning framework for area of significant changes or delivery of planned growth areas or regeneration. AAP will have the status of a DPD.
AMR	Annual Monitoring Report	Document that assesses implementation of the Local Development Scheme and the extent to which policies in Local Development Documents are being successfully implemented. Part of the Local Plan.
DPD	Development Plan Document	Document subject to independent examination, which will form part of the statutory development plan for the area. Also known as Local Plans.
LDD	Local Development Document	Collective term for Development Plan Documents, Supplementary Planning Documents and the Statement of Community Involvement.
LDF	The Local Development Framework	The folder or portfolio of documents making up the spatial strategy for the area. Now known as the Local Plan
LDS	Local Development Scheme	The Council's three-year programme for preparing Local Development Documents. Part of the Local Plan.
LSP	Local Strategic Partnership	The statutory partnership of local organisations and agencies that prepares the Community Strategy for the area.
NP	Neighbourhood Plan	A plan prepared by a Town/Parish Council or neighbourhood forums for a specific neighbourhood area. They are subject to community consultation, an independent examination by an inspector and a local referendum process. Once made, these documents form part of the statutory development plan for the area.
SA	Sustainability Appraisal	Document setting out the appraisal of plans and policies to ensure they reflect sustainable development objectives.
SCI	Statement of Community Involvement	Document setting out when, with whom and how consultation will be undertaken on Local Development Documents. Part of the Local Plan.
SEA	Strategic Environmental Assessment	Document setting out the environmental assessment of policies, to meet the requirements of the European SEA Directive.
SPD	Supplementary Planning Document	Document that expands on policies and proposals in Development Plan Documents. Part of the Local Plan but not subject to formal public examination and not part of the statutory development plan.